

**Regional consultation on the draft guidelines
on the effective implementation
of the right to participate in public affairs
Economic Commission for Latin America and the Caribbean (ECLAC)
Santiago, Chile
13 and 14 June 2017**

LOGISTICS NOTE FOR PARTICIPANTS

I. Date, time, venue

1. The regional consultation for the Americas will be held on **13 and 14 June 2017**. The morning sessions will start at 9:00 a.m. and end at 13:00 p.m. The afternoon sessions will start at 2:30 p.m. and end at 5:30 p.m. The meeting will take place **at the United Nations Economic Commission for Latin America and the Caribbean (ECLAC), in room Celso Furtado** located at Avda. Dag Hammarskjöld 3477, Vitacura, Santiago, Chile.

II. Language of the meeting

2. Simultaneous interpretation in English and Spanish will be provided.

III. Visa requirements

3. It is advised that you contact the nearest Embassy of Chile as soon as possible in order to ascertain whether a visa is needed. You can also check visa requirements at <http://chileabroad.gov.cl/consulados/>

IV. Registration

4. All participants are requested to fill out the registration form available at www.ohchr.org/participationguidelines and return it to Ms Federica Morvay (fmorvay@ohchr.org) **at the latest by Friday 2 June 2017. Only registered participants will be able to attend the consultation.**
5. In order to receive a visitor badge and access ECLAC premises, participants will have to present their ID card or passport at the Security registration counter located at the entry gate. We recommend that you arrive at ECLAC at least 20 minutes in advance of the start of the meeting to allow for queuing and accreditation.

V. Documentation

6. All relevant background documentation, up-to date information on the consultation process, as well as written contributions received by Office of the United Nations High Commissioner for

Human Rights (OHCHR) in response to the call for inputs dated 23 March 2017 is available at the www.ohchr.org/participationguidelines.

7. Documents for circulation or distribution at the meeting should be handed to the secretariat staff. In accordance with United Nations regulations on the control and limitation of documentation, the secretariat cannot undertake to process and/or reproduce documents or a statement submitted by individual delegations.

VI. Accommodation

8. Please note that all participants, including expert panelists, will need to directly make their own hotel reservations.
9. The UN System recommends the following hotels, located at a walking distance from ECLAC:
 - Hotel Director (****), Av. Vitacura 3600, telephone: (56-2) 2389-1956, fax: (56-2) 2246-0088, reservas@director.cl. (<http://vitacura.director.cl/>)
 - Hotel Atton Vitacura (****), Av. Vitacura 3201, telephone: (56-2) 2422-7900 acardenasv@atton.com and reservas@atton.com. (<http://www.atton.com>)
 - Hotel Novotel (****), Avda. Américo Vespucio 1630, telephone: (56-2) 2499-2200: h5233-re@ccor.com (<http://www.novotel.com/es/hotel-5233-novotel-santiago-vitacura/index.shtml>)

No VAT will be charged to those paying in foreign currency or with an international credit card.

VII. Transport

10. Minivans operate from the airport, offering passenger transport to the different areas of the city. The best known are Tranfer Delfos and Trans VIP. Each van can carry 10-12 passengers, at a cost of approximately US\$ 15 per person. A taxi fare from the airport to ECLAC normally costs about US\$ 40.

VIII. Services available at ECLAC

11. Restaurants: ECLAC has a cafeteria and a coffee shop, which are open from 8.45 a.m. until 5 p.m. These services must be paid for directly by participants.
12. Medical Service: ECLAC Medical Service is available to participants requiring medical assistance. It is located on the main floor, telephone extension 2333, and is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.
13. Bank: A branch of Banco de Chile is located on the first basement level. It is open to the public from 9 a.m. to 2 p.m. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
14. Mail: There is a post office next to Banco de Chile which opens from 10.30 a.m. to 1 p.m.

15. Shops: "Anayhue" is a shop offering gifts, crafts, newspapers, magazines and other items. It also provides a photocopy and fax service. It is located to the left of the building's main entrance and opens from 9 a.m. to 6 p.m.

IX. General information on Santiago

16. Santiago, a city with a population of about 6 million, is the capital of the Republic of Chile. It has a Mediterranean climate and well-defined seasons, with rainy winters with temperatures as low as 0° C (May to September) and dry summers, when daytime temperatures hover around 30° C (November to March). Relative humidity is low. The weather in June is slightly dry with rain, sleet or snow at times, the average temperature is a little cool at 7.7 °C (45.86 °F). Afternoons can be mild with average high temperatures reaching 14 °C (57.2 °F). Overnight temperatures are generally cool with an average low of 4 °C (39.2 °F).
17. Buses, taxis and five subway lines serve the city's transport needs. Taxi fares are metered and, in general, drivers do not expect tips.
18. It is suggested that visitors drink bottled mineral water, since tap water, although drinkable, may not agree with those who are not accustomed to it
19. Santiago is quite a safe place. As in other big cities, however, common sense must be exercised. It is advisable to avoid going downtown at night alone or walking along poorly lit or isolated streets, and to be careful with expensive jewellery and handbags.
20. The electric power in Chile is 220 volts, 50 cycles AC.
21. The vicinity of ECLAC offers a variety of attractive shops and restaurants within easy walking distance. Some of them are: Cafetería Galería Animal, La Punta and Starbucks.
22. The currency used in Chile is the peso (\$). The average exchange rate is 1 USD = 665 \$ (as of May 2017).

X. Inquiries

23. For further information, please contact:
Ms Federica Morvay
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Rule of Law and Democracy Section
Office of the High Commissioner for Human Rights
E-mail: fmorvay@ohchr.org